



City of Kawartha Lakes

Application for Affordable Rental Accommodation in the City of Kawartha Lakes or the County of Haliburton
Senior Citizens – Adults – Families

You are required to complete only one application form. Your application will be placed on our centralized waiting list for all of the projects you have chosen from the housing lists on pages 8 & 9.

IT IS IMPORTANT TO TELL US OF ANY CHANGES IN YOUR HOUSEHOLD SIZE, INCOME, ADDRESS, PHONE NUMBER, WITHIN 20 BUSINESS DAYS OF THE CHANGE.

FAILURE TO DO SO WILL RESULT IN YOUR NAME BEING REMOVED FROM THE WAITING LIST.

INSTRUCTIONS FOR APPLYING:

1. Please complete the application and return it to the City of Kawartha Lakes Housing Department or one of the Housing Providers listed on Page 2. Please note that Rent Supplement Landlords do not receive any applications directly. If your application is incomplete it will be returned to you indicating the information required. You must provide all information that is requested. Only completed applications with attached Proof of Eligibility as outlined in #2 will be placed on the Centralized Waiting List.
2. Please attach with this application Proof of Eligibility for all persons age 16 and older included on this application:
 - Proof of Canadian Citizenship (a birth certificate, passport, citizenship papers, landed immigrant papers, refugee claimant papers, etc)
 - Proof of Income (a copy of the most recent income tax assessment)
 - Special Priority Forms (for those applying under the Special Priority Policy)
 - Special Needs Forms (for those applying under the Local Priority for Special Needs)
3. Please review our Housing List and indicate your selection(s) by checking the appropriate boxes.
4. Some projects offer units at a market rent. Market rent waiting lists are independent lists held by each Housing Provider. Please contact the applicable Housing Provider listed on Page 2 for further information.
5. Any changes to information on your application must be brought to the attention of the City of Kawartha Lakes Housing Department or the Housing Provider you returned your application to within 20 business days of the change. **Failure to do so will result in your application being removed from the Centralized Waiting List.**
6. **ALL PERSONS AGE 16 AND OLDER** included on this application must sign on page 10.

Please check your basic eligibility requirements:

- a. Applicants must be Canadian citizens, be or have applied for permanent resident status in Canada, or be a refugee claimant.
- b. At least one member of the household must be 16 years or older.
- c. No one listed on the application owes another housing provider arrears of rent and/or damages (satisfactory arrangements for repayment must be made prior to be placed on the waiting list)
- d. No one listed on the application has been convicted (within the last two years) of a crime under the Criminal Code or by the Landlord and Tenant Board in relation to receipt of rent geared to income assistance
- e. The household cannot have assets greater than \$50,000 (excluding the primary residence)
- f. Provincial Household Income Limits apply to the Affordable Housing units
- g. Homeowners must agree in writing to sell their property within six months of being offered housing.
- h. Applicants must be able to live independently or demonstrate that support services will be provided
"An individual shall be deemed to be able to live independently if the individual is able to live independently with the aid of certain support services and demonstrates that those support services will be provided to him or her when they are required." O. Reg. 298/01 Part III Section 7 2(b).

MAIL OR DELIVER THIS APPLICATION TO ONE OF THE FOLLOWING

Housing Provider	Mailing Address	Street Address	Phone Number
Kawartha Lakes - Haliburton Housing Corporation	322 Kent St. W. PO Box 2600 Lindsay, ON K9V 4S7	322 Kent Street West, Lindsay	(705) 324-6401 1-800-463-4120
Haliburton Community Housing Corporation	1 Victoria Street Haliburton, ON K0M 1S0	1 Victoria Street, Haliburton	(705) 457-3973 (705) 457-9119
Monmouth Township Non-Profit Housing Corporation	PO Box 70 Wilberforce, ON K0L 3C0	2117 Loop Road, Wilberforce	(705) 448-3652
Staanworth Non-profit Housing Corporation	44 Parkside Street, Minden, ON K0M 2K0	44 Parkside Street, Minden	(705) 286-3444
Neighbourhood Housing In Lindsay	31 Peel Street Lindsay, ON K9V 3L9	31 Peel Street, Lindsay	(705) 328-1255
Fenelon Area Independent Living Association	70 Murray Street, Fenelon Falls, ON K0M 1N0	70 Murray Street, or 105 Lindsay Street, Fenelon Falls	(705) 887-9604
Kawartha Lakes Haliburton Mental Health Services	2 Kent Street West, 2 nd Fl. Lindsay, ON K9V 2Y1	2 Kent Street West, 2 nd Fl. Lindsay, ON	(705) 328-2704
Community Care Village Housing Kawartha Lakes	34 Cambridge Street, 2 nd Fl. Lindsay, ON K9V 2B8	34 Cambridge Street, 2 nd Fl. Lindsay, ON	(705) 324-7323
Kawartha Participation Projects	77 Towerhill Road Peterborough, ON K9H 7H3	77 Towerhill Road Peterborough, ON	(705) 745-4122

DEFINITION OF INCOME

“Income means all income, benefits and gains, of every kind and from every source including, but not limited to the following”:

<u>EXAMPLES OF EMPLOYMENT INCOME</u>		
✓ Full-time	✓ Seasonal	✓ Cost of Living Bonuses
✓ Part-time	✓ Odd Jobs	✓ Overtime Earnings
✓ Irregular	✓ Shift Bonuses	✓ Commissions
✓ Casual	✓ Yearly or Seasonal Bonuses	✓ Tips and Gratuities
		✓ Disability Pay
		✓ Sickness
		✓ Long Term Income
		✓ Protection Payments
		✓ Separation/Vacation Pay

EXAMPLES OF SELF-EMPLOYED INCOME

✓ Tutoring	✓ Taxi	✓ Child Care
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EXAMPLES OF PENSIONS AND ALLOWANCES

✓ Old Age Security (OAS)	✓ Widow's Pension	✓ War Veteran's Allowance (D.V.A.)
✓ Guaranteed Income Supplement (GIS)	✓ Company Pension	✓ War Veteran's Allowance (other Countries)
✓ Guaranteed Annual Income System (GAINS)	✓ Private Pension	✓ Military or Militia or Civil Defence Allowances
✓ Canada Pension Plan (CPP)	✓ Public Service Pension	✓ Canada Manpower Retraining Allowance
✓ Quebec Pension Plan	✓ Civilian War Pension	
✓ Foreign Pensions (other countries)	✓ Disability Pension	
	✓ Retraining Allowances	
	✓ Training Allowances	

EXAMPLES OF OTHER INCOME

✓ Worker's Compensation Payments	✓ Payments from Official Guardian or Public Trustee
✓ Insurance Payments	✓ Separation Payments
✓ Provincial or Municipal Payments	✓ Alimony Payments
✓ Unemployment Insurance Commission Payments	✓ Support Payments (For Spouse or Child)
✓ Payments under Compensation for Victims of Crime Act	✓ Support Payment from Relatives or Other Sources
✓ Student Grants	✓ One-time lump-sum payments (inheritances, court and out of court settlements)
	✓ Life interest in a trust or estate

EXAMPLES OF ASSETS

<u>Income Producing Assets</u>	<u>Non-Income Producing Assets</u>
✓ Savings account at bank, trust company, credit union, annuities; Guaranteed Investment Certificates; stocks or shares; bonds; debentures; mortgages, loans; notes; term deposits	✓ Life Insurance (with a cash surrender value)
✓ License which produces income (e.g. Taxi license)	✓ Registered Retirement Savings Plan
✓ Business interest which produces income	✓ Real Estate (house, condominium, summer cottages, farmland, commercial or vacant land) which does not produce income.
✓ Farm Property which produces income	✓ Collection of, or investment in, other valuable non-income producing assets.
✓ Real Estate (residential, commercial, farmland, cottage, mobile home) which produces rental income.	✓ Business asset which does not produce income
	✓ Assets transferred

PUBLIC INFORMATION

This affordable housing package has been prepared by the City of Kawartha Lakes Housing Department for all members of the general public who are seeking affordable accommodation in the City of Kawartha Lakes – Haliburton area. It provides a general overview of the legislated requirements and specific local rules for both applicants and tenants. For more detailed information refer to the Social Housing Reform Act, 2000 and Ontario Regulation 298/01 amended to 182/02.

The City of Kawartha Lakes Housing Department also provides more detailed information, within a Public Information Binder, available at each of the participating providers that operate a housing project within the Service Manager's service area, being the City of Kawartha Lakes and Haliburton County. Members of the public are invited to make copies of this information at their own expense. Public information is available for inspection by members of the public during normal business hours. This information is also available for viewing on City of Kawartha Lakes website at:

www.city.kawarthalakes.on.ca/residents/housing/social-housing

The City of Kawartha Lakes is the Service Manager. Direct responsibility falls under the Health and Social Services Housing Department. You may contact us at:

322 Kent Street West, Lindsay, Ontario K9V 4S7. Telephone: (705) 324-6401, Toll Free: 1-800-463-4120, Fax: 705- 324-0428,
Email: socialhousingrequest@city.kawarthalakes.on.ca Office hours are from 8:30 a.m. to 4:30 p.m., Monday to Friday

As the Service Manager, we manage the centralized waiting list, but Housing Providers are able to accept applications and provide information about applications. Housing Providers are to forward all information to the Service Manager to ensure the centralized waiting list is up to date.

Am I eligible for Assistance?

To be eligible for affordable housing you must meet the following criteria:

- Over the age of the 16 and the ability to live independently (at least one member of the household
- Legal residential status in Canada of each member of household (citizen, permanent resident, or refugee status)
- No deportation order, departure or exclusion order under the Immigration Act
- No member of household owes money as a result of either rent or damage of any social housing property
- No member has been convicted of misrepresentation of income in relation to RGI assistance under the Criminal Code by a Court of Law or Landlord and Tenant Board
- Household income must be under the established income limit by type of unit depending on your family composition
- Households applying for assistance must have assets of less than \$50,000 to be eligible (not including their principal residence)
- If you own residential property, you have to sell it within 180 days after receiving assistance.

Are there any special circumstances to be considered?

There is one category on the waiting list called "Special Priority", which is assigned to victims of domestic violence. There is also a local priority policy for those with Special Needs.

How do I get assigned Special Priority?

You are required to complete a standard Request for Special Priority Form along with providing supporting information and documentation for verification purposes. This request must be attached to your housing application form.

How do I get assigned Special Needs Priority?

You are required to complete Special Needs Forms and attach them to your housing application form.

When will I get housed?

The waiting time will vary depending on the housing project location you choose. For some areas it may be less than a year before you are housed, in other areas it may take a few years.

What are the Provincial and local occupancy standards?

Occupancy standards are used to determine the size of unit, which the household is eligible for and the largest unit a household is eligible for under Provincial and Local occupancy standards is:

- One bedroom for spouses or same-sex partners
- One bedroom for each additional member of the household; and

An additional bedroom under the following specific circumstances:

- if one of the spouses or same-sex partners requires a separate bedroom because of a disability or medical condition
- to store equipment required because of a disability or medical condition
- to someone who provides support services that are required because of a disability or medical condition
- if a member has joint custody over a child and is required to provide accommodation for the child
- if a member has visiting rights to a child and it is a condition of the visiting rights that adequate accommodation is required for overnight visits

The smallest unit a household is eligible for is:

- One bedroom for every two members
- An additional bedroom if there is an odd number of members of the household
- If the household consists of one individual or two individuals who are spouses or same-sex partners, the smallest unit the household is eligible for is a bachelor unit.
- If a member of the household is a student living away from home they must be in full-time attendance at a recognized educational institution and while in attendance, does not live with the household but who lives with the household while not attending that educational institution and is a dependant in need of financial support from the household

Do you have emergency housing?

No, but a number of agencies in the area are able to assist in certain situations.

- (1) A Place Called Home (705) 328-0905
- (2) Victoria's Women's Shelter (705) 878-3662
- (3) The John Howard Society (705) 328-0472

For information on services of these agencies, please call them directly.

Is there an alternative housing provider in the service area who provides housing to homeless or hard to house households?

The alternative housing provider in our service area is known as Neighbourhood Housing In Lindsay. They offer 8 – 1 bedroom private non-profit units for single adults.

What is the criteria to be met for accommodation in a unit provided by an alternative housing provider, under their mandate, to provide housing to homeless or hard to house households?

The criteria to be eligible for accommodation with an alternative-housing provider are similar to criteria for general assistance. In addition, applicants and tenants must meet the requirements, which is to serve the hard to house.

What types of decisions are subject to Internal Review?

Under the Social Housing Reform Act, 2000 there are only 6 types of decisions that may be reviewed under the Internal Review process.

1. Eligibility for RGI assistance
2. Eligibility for Special Needs Housing
3. Type of accommodation
4. Category on the waiting list
5. Amount of geared-to-income rent
6. Deferral of geared-to-income rent payable by the household

The Internal Review is conducted by individual(s) who did not participate in the original decision making process. The decision from this process is final.

What are the rules and procedures in respect to an internal review of decisions?

The Social Housing Reform Act, 2000 states that if a decision can be reviewed, a household must be notified of the right to request a review and informed about how to make the request and the deadline for making the request.

- To appeal decisions made by the Service Manager or Housing Provider you must complete the Request for Internal Review of Decision form
- The request must be submitted within 10 business days after the day the notice of decision is received by the applicant/tenant. The time may be extended if the Service Manager or Housing Provider who made the decision is satisfied that the household acted in good faith and was unable to comply with the deadline because of reasons beyond their control
- Only the person who made the request for special priority status can apply for review of a decision that involves, or is associated with that request
- Requests may be withdrawn by giving written notice within 10 business days if you appeal eligibility for rent-geared-to-income assistance, type of unit, and initial amount of geared-to-income rent payable
- Requests may be withdrawn by giving written notice within 5 business days if you appeal special priority status on the waiting list

What are the rules and procedures in respect to Opportunity to Comment?

The Social Housing Reform Act, 2000 states that a household must be given an opportunity to comment on information that will be used to make a decision about ineligibility for RGI assistance. Before the decision is finalized you as an applicant/tenant for RGI assistance will be given at least 30 days for an opportunity to comment on information in your application. Comments from the household must be in writing and must be signed by each individual providing the comments. The written comments must be received from the household by the date specified in the notice. A standard Notice to Comment contains a statement that any member of the household may comment on information, summary of information, a description of proposed decision, and deadline to comment.

Return this application or direct questions to:

City of Kawartha Lakes Social Housing Department
 322 Kent Street, West P.O. Box 2600
 Lindsay, Ontario K9V 4S7
 Phone: (705) 324-6401 Fax: (705) 324-0428
 Toll Free: 1-800-463-4120
 (or to one of the Housing Providers listed on Page 2)

1. APPLICANT(S)

APPLICANT - Last Name	First Name	Date of Birth	<input type="checkbox"/> Canadian Citizen (ship)
		S.I.N.	<input type="checkbox"/> Landed Immigrant Status
		Sex: M / F	<input type="checkbox"/> Refugee Claimant
CO-APPLICANT - Last Name	First Name	Date of Birth	<input type="checkbox"/> Canadian Citizen (ship)
		S.I.N.	<input type="checkbox"/> Landed Immigrant Status
		Sex: M / F	<input type="checkbox"/> Refugee Claimant

Mailing Address		City/Town	Postal Code
Home Telephone	Work Telephone	Are you allowed to take calls at work?	
Winter _____	Applicant _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Summer _____	Co-applicant _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Person to contact in your absence or to act as interpreter	Name	Phone	Relationship to applicant

2. PEOPLE WHO WILL BE LIVING WITH YOU (provide proof of citizenship & proof of income for anyone over 16)

Name (Last, First)	Date of Birth	M/F	Relationship to Applicant	S.I.N.

Are you expecting a change in your household composition? None Increase Decrease Date expected: _____

3. PETS

Do you have any pets? Yes No
 # of pets: _____ Type (i.e. dog, cat): _____

4. WHERE YOU LIVE NOW

Are you currently: Renting Move in date: _____
 Living in temporary accommodation (friends, relatives, in a shelter, hostel or motel)
 Living in own home

Monthly rent/mortgage payment: _____ Mortgage balance: _____
 Current Landlord's Name: _____ Telephone No: _____
 Previous Landlord's Name: _____ Telephone No: _____
 Previous Address: _____

5. HOUSING HISTORY

Does anyone listed on this application live, or have they ever lived, in non-profit, co-op or public housing in Ontario as a leaseholder?
 Yes No

If yes, please provide:
 Name of leaseholder: _____
 Address: _____
 Name of non-profit, co-op, or public housing provider: _____
 Address: _____ Phone #: _____
 Is this your present address: Yes No If no, date you moved out: _____

Does anyone on this application owe money to any non-profit, co-op, or public housing provider? Yes No

Any misrepresentation of your housing history may lead to action under the Landlord and Tenant Board legislation.

6. FINANCIAL INFORMATION

Total current monthly income before deductions from all household members: (see cover letter for examples)

<u>EMPLOYMENT INCOME</u>	Applicant	Co-Applicant	Other Household member(s)
Employment (all employers)	\$	\$	\$
Self-employment	\$	\$	\$
Employment Insurance (EI)	\$	\$	\$
Worker's Compensation - Short term	\$	\$	\$
Worker's Compensation - Long term	\$	\$	\$
<u>PENSION INCOME</u>			
Old Age Security (OAS and GIS)	\$	\$	\$
Canada Pension Plan (CPP)	\$	\$	\$
Prov. Guar. Income Sup. (GAINS)	\$	\$	\$
DVA/Private/ Other Pensions (specify)	\$	\$	\$
Foreign Pensions (specify)	\$	\$	\$
<u>SOCIAL ASSISTANCE</u>			
Ontario Works	\$	\$	\$
Ontario Disability Support Plan	\$	\$	\$
<u>OTHER</u>			
Ontario Student Assistance Program (OSAP)	\$	\$	\$
Alimony / Support payments	\$	\$	\$
Other (Please specify) _____	\$	\$	\$
_____	\$	\$	\$
TOTAL			

Do you have savings in the bank? Yes No Amount: \$ _____ Institution: _____
 Amount: \$ _____ Institution: _____
 Amount: \$ _____ Institution: _____

Total income from line 150 on your most recent income tax return \$ _____ Date of return: _____
 Applicant: \$ _____ Co-Applicant: \$ _____
 Other Household members: \$ _____ \$ _____ \$ _____

<u>OTHER ASSETS</u>	Amount of Asset	Interest Rate - %	Interest	Monthly	Yearly
Bonds	\$	%	\$	<input type="checkbox"/>	<input type="checkbox"/>
GICs	\$	%	\$	<input type="checkbox"/>	<input type="checkbox"/>
Stocks	\$	%	\$	<input type="checkbox"/>	<input type="checkbox"/>
Other (Specify) _____	\$	%	\$	<input type="checkbox"/>	<input type="checkbox"/>
_____	\$	%	\$	<input type="checkbox"/>	<input type="checkbox"/>

ASSETS TRANSFERRED (to relatives, friends, etc.) or given away or sold below Market Value prior to 36 months of the housed date.

Asset transferred (provide details)	Date Transferred		Market Value	Write down (office use)	Imputed Return (office use)
	Year	Mth. Day			
			\$		\$
			\$		\$
			\$		\$
			Subtotal of Transferred Assets (Office use)		\$

INCOME FROM NON-INCOME PRODUCING ASSETS (see examples on cover letter)

Do you own any real estate? <input type="checkbox"/> Yes <input type="checkbox"/> No (ie. house, vacant land, cottage, mobile home)	Value on Municipal Assessment Form \$	Mortgage \$
Are you owed money for a loan or mortgage? <input type="checkbox"/> Yes <input type="checkbox"/> No	Value \$	Interest Rate %

Other Non-Income Producing Assets (provide description)	Value	Interest Rate - %
RRSP	\$	%
Life Insurance	\$	%
Business Assets	\$	%
Other	\$	%

7. VICTIMS OF DOMESTIC VIOLENCE

Are you or any member of your household currently living in a relationship with an abusive household member?

Yes No

You may qualify under the Special Priority Policy. Please contact the housing department for Special Priority forms that must accompany this application form to be considered eligible under this policy.

8. SPECIAL NEEDS/EXCEPTIONAL CIRCUMSTANCES

Do you have physical disabilities which require you to live in a barrier free unit? Yes No

Do you have a handicapped permit for your vehicle? Yes No

Do you have any physical or medical difficulties that may require special assistance during an emergency, etc.?
 Yes No

Do you require support services to live independently?
 Yes No

(examples include Community Care, Access Centre, Community Living, Mental Health Services, Kawartha Participation Projects, etc)

You may qualify under our Local Priority for Special Needs, please contact the Housing Department (or your current support agency) for special forms that must be included with your application.

Note: Applicants must be able to live independently to reside in any of our units.

"An individual shall be deemed to be able to live independently if the individual is able to live independently with the aid of certain support services and demonstrates that those support services will be provided to him or her when they are required." SHRA, O. Reg. 298/01 Part III Section 7 2(b).

A number of the projects do offer barrier free or supportive housing units. By completing the above information it may be determined that you qualify for such accommodation.

9. UNIT SIZE AND TYPE

Do you require a: 1 bedroom 2 bedroom 3 bedroom 4 bedroom 5 bedroom

Do you require a barrier free unit: Yes No

The Public Information section on Page 3 of this application explains the size of unit that can be occupied by a certain number of tenants

10. WHERE YOU WANT TO LIVE**Rent-Geared-to-Income Housing**

Monthly rent is based on approximately 30% of the gross household income

Please make your building choices with an "X" on the Housing List below. Please make sure that your project choices include the specific mandate and the unit size and type that pertain to your situation.

Municipality	Housing Provider	Project	Address	Specific Housing Mandate	Bedroom Size(s)	Barrier Free Unit- Bedroom Size(s)	Building Type	Utilities	
Haliburton County	Kawartha Lakes - Haliburton Housing Corp.	Sunrise Apartments	6 Parkside Street Minden	Adults and Seniors	1 & 2		Apartment - elevator	Included <input type="checkbox"/>	
		Mountain View Apartments	610 Mountain Street, Haliburton	Adults and Seniors	1 & 2		Apartment - elevator	Included <input type="checkbox"/>	
	Staanworth Non-Profit Housing Corp.	Staanworth Court	30 Prentice Street, Minden	Seniors	1 & 2	2	Apartment - no elevator	Included <input type="checkbox"/>	
		Staanworth Terrace	44 Parkside Street, Minden	Seniors	1 & 2	2	Apartment - elevator	Included <input type="checkbox"/>	
	Haliburton Community Housing Corporation	Floralan Park	Floralan Park Road, Minden	Family	2 & 3	2	Townhouse	Not Included <input type="checkbox"/>	
		Parklane Apartments	1 Victoria Street, Haliburton	Seniors	1 & 2	1 & 2	Apartment - elevator	Included <input type="checkbox"/>	
	Monmouth Twp. Non-Profit Housing Corp.	Echo Hills Apts.	13 Independence St., Haliburton	Adults and Seniors	1 & 2	2	Apartment - elevator	Included <input type="checkbox"/>	
		Maple View	2117 Loop Road, Wilberforce	Adults and Seniors	1 & 2	1	Apartment	Included <input type="checkbox"/>	
	City of Kawartha Lakes	Kawartha Lakes - Haliburton Housing Corp.	Maple View	2117 Loop Road, Wilberforce	Families	2 & 3	2	Townhouse	Not Included <input type="checkbox"/>
			Cliffside Villa	40 Francis St. E., Fenelon Falls	Adults and Seniors	1 & 2	2	Apartment - elevator	Included <input type="checkbox"/>
		Haliburton Housing Corp.	Little Bob Gardens	123 Need St., Bobcaygeon	Adults and Seniors	1	1	Apartment - lift	Included <input type="checkbox"/>
			Cottingham Court	8 James St., Omemee	Adults and Seniors	1	1	Apartment - lift	Included <input type="checkbox"/>
		Nayoro Place	Flynn Gardens	48 St. Paul St. & 45 St. Patrick St., Lindsay	Adults and Seniors	1 & 2	1 & 2	Apartment - elevator	Hydro Not Included <input type="checkbox"/>
			Hamilton Place	19 Hamilton St., Lindsay	Seniors	1 & 2	1 & 2	Apartment - elevator	Included <input type="checkbox"/>
		Red Pines	Willowbond Apts.	111 William St. N., Lindsay	Adults and Seniors	1 & 2	1 & 2	Apartment - elevator	Included <input type="checkbox"/>
			Riverview Apts.	71 Melbourne St. E., Lindsay	Adults and Seniors	1	1	Apartment - lift	Included <input type="checkbox"/>
		Nayoro Place		20 Sussex St. S., Lindsay	Adults and Seniors	1 & 2	1	Apartment - elevator	Included <input type="checkbox"/>
			45 Durham Street, East, Lindsay	Families	2 & 3	2	Townhouse	Included <input type="checkbox"/>	
Red Pines			92 Albert Street, South, Lindsay	Families	2, 3 & 4	2	Townhouse	Included <input type="checkbox"/>	
			St. David Street, Lindsay	Families	2 & 3		Detached Bungalow	Not Included <input type="checkbox"/>	
Red Pines			Colborne Street, Lindsay	Families	3		Detached Bungalow	Not Included <input type="checkbox"/>	
			Short Avenue, Lindsay	Families	3		Detached Bungalow	Not Included <input type="checkbox"/>	
Red Pines			Maryknoll Avenue, Lindsay	Families	2, 3 & 5		Semi-Detached	Hydro not Included <input type="checkbox"/>	
			Kawartha Drive, Lindsay	Families	3		Semi-Detached	Hydro not Included <input type="checkbox"/>	
Red Pines			Logie Street, Lindsay	Families	3 & 4		Semi-Detached	Hydro not Included <input type="checkbox"/>	
		Northlin Park Road, Lindsay	Families	3 & 4		Semi-Detached	Hydro not Included <input type="checkbox"/>		
Red Pines		King Street, Lindsay	Families	3		Detached Bungalow	Hydro not Included <input type="checkbox"/>		
		Queen Street, Lindsay	Families	3		Detached Bungalow	Hydro not Included <input type="checkbox"/>		
Red Pines		Westwood Court, Lindsay	Families	3 & 4		Semi-Detached	Hydro not Included <input type="checkbox"/>		
		Mary & James Street, Lindsay	Families	2 & 3		Two Storey walk-up	Included <input type="checkbox"/>		
Red Pines		Dominion Drive, Lindsay	Families	3 & 4		Townhouse	Hydro not Included <input type="checkbox"/>		

Rent-Geared-to-Income Housing Cont'd

Municipality	Housing Provider	Project	Address	Specific Housing Mandate	Bedroom Size(s)	Barrier Free Unit- Bedroom Size(s)	Building Type	Utilities
City of Kawartha Lakes	Neighbourhood Housing In Lindsay	Dunoon Terrace	Wellington St., Lindsay	Alternative Housing For single Adults	1	1	Walk up apartment	Included <input type="checkbox"/>
	Fenelon Area Independent Living Association	FAILA	70 Murray St., Fenelon Falls <i>Smoke Free</i>	Seniors	1 & 2	1	Apartment - elevator	Included <input type="checkbox"/>

Rent Supplement Housing

Rent-Geared-to-Income Housing provided in private landlords buildings. Monthly rent is based on approx. 30% of gross household income. Please make your project choices with an "X" on the Housing List below. Please make sure that your project choices include the specific mandate and the unit size and type that pertain to your situation.

Municipality	Project	Address	Specific Housing Mandate	Bedroom Size(s)	Building Type	Utilities
City of Kawartha Lakes	Carew Park Apartments	2 Colborne St. W., Lindsay	Seniors, Adults & Families	1, 2, & 3	Apartment with elevator	Included <input type="checkbox"/>
	2 York Street	2 York Street, Lindsay	Adults and Seniors	1 & 2	Apartment with elevator	Included <input type="checkbox"/>
	3 York Street	3 York Street, Lindsay	Adults and Seniors	1	Apartment with no elevator	Included <input type="checkbox"/>
	4 Colborne St. W.	4 Colborne St. W., Lindsay	Adults and Seniors	1	Apartment with no elevator	Included <input type="checkbox"/>
	40 Main, Bobcaygeon	40 Main St., Bobcaygeon	Persons living with mental illness	1	Apartment with elevator	Included <input type="checkbox"/>

Housing Allowance Program

Eligible applicants would receive an allowance of up to \$240 per month paid directly to the private landlord who provides the Housing Allowance Unit (82-88 Mary Street, 4 Colborne Street West, and 150 William Street North). This is a time limited Program (all agreements will expire in 2012). If you are offered a housing allowance unit your name will be removed from the Centralized Waiting List for the other housing programs.

Are you interested in the Housing Allowance Program? Yes No

Affordable Housing Units

Rent is set at 80% of the average market rent for the area. Provincial Maximum Income Limits apply. These projects have a certain number of housing allowances available to eligible households. Once offered a unit the household will be assessed for a housing allowance should one be available. The maximum number of housing allowances available in each project is identified below. The units offered by KPP at 65 Melbourne are rent geared to income units.

Please make your building choices with an "X" on the Housing List below. Please make sure that your project choices include the specific mandate and the unit size and type that pertain to your situation.

Municipality	Housing Provider	Address	Specific Housing Mandate	Bedroom Size	Barrier Free Bedroom Size	Building Type	# of Housing Allowances	Utilities
City of Kawartha Lakes	Fenelon Area Independent Living Association (2007)	105 Lindsay Street, Fenelon Falls	Seniors	1 & 2	1	Apartment with elevator	8	<input type="checkbox"/>
			Victims of Domestic Violence (seniors)					included
			Person living with mental illness (seniors)					<input type="checkbox"/>
City of Kawartha Lakes	Kawartha Lakes Haliburton Mental Health Services	2 Hamilton Street, Lindsay	Persons living with disabilities	1	1	Row Apartments	16	included <input type="checkbox"/>
	Community Care Village Housing Kawartha Lakes	65 Melbourne Street, Lindsay	Seniors	1	1	Apartment with elevator	20	included <input type="checkbox"/>
City of Kawartha Lakes	Kawartha Participation Projects	2 Hamilton Street, Lindsay	Persons living with disabilities	1	1	Barrier Free Apartments	2	Included <input type="checkbox"/>
	Kawartha Participation Projects	65 Melbourne Street, Lindsay	Persons living with disabilities	1	1	Barrier Free Apartments		Included <input type="checkbox"/>

11. DECLARATIONS, RELEASE and CONSENT TO INFORMATION**City of Kawartha Lakes and County of Haliburton – Housing Providers****Consent Form***For Collection, Use and Disclosure of Personal Information***What is “Personal Information”?**

Personal information includes any factual or subjective information, recorded or not, about an identifiable individual. This includes information in any form, such as:

- age, name, ID numbers, income, assets, household composition, residency status, rent payment record, etc;
- opinions, evaluations, comments, social status, or disciplinary actions; and
- employee files, credit records, loan records, medical records, existence of a dispute between a landlord and a tenant, intentions (for example, to acquire goods or services, or change jobs).

Personal information does not include the name, title, business address or telephone number of an employee of an organization.

Collection and Use of Your Personal Information

The City of Kawartha Lakes and/or the individual Housing Provider will collect and obtain any or all of your personal information, without limitation whatsoever, from any person or persons including but not limited to, any municipal, provincial or federal department, any agency that assists in the provision of social housing, any agencies, groups, societies, organizations or persons (social or otherwise) providing assistance in any form whatsoever to any member of the public, or any credit information company (the "Information Recipient"); and retain and use the personal information provided by you in this form for the following purposes:

- considering your application for tenancy;
- verifying the information that you have provided in your application and its attachments relating to the administration and processing of your application for tenancy;
- calculating your rent;
- meeting legal and regulatory requirements arising out of or relating to your tenancy;
- for the use of the City of Kawartha Lakes and/or the individual Housing Provider auditor to verify our financial records;
- for the purpose of contacting necessary services or your next-of-kin in case of emergency;
- for the purpose of retaining housing due to social difficulties & financial difficulties.

Disclosure of Your Personal Information

The City of Kawartha Lakes and/or the individual Housing Provider will disclose the personal information provided by you in this form to the following parties for the purposes described above:

- to any social agency providing any form of assistance to you, or other government subsidy under the *Ontario Works Act, 1997*, the *Ontario Disability Support Program Act, 1997* or the *Day Nurseries Act*, or any government department responsible for social housing programs under the *Social Housing Reform Act*, or the City of Kawartha Lakes and/or the individual Housing Provider housing portfolio operating agreement;
- Canada Revenue Agency for the purpose of confirming income and asset statements, at any time during the term of this application process to any agent working on behalf of the City of Kawartha Lakes and/or the individual Housing Provider for the purposes of complying with the *Social Housing Reform Act*;
- to Ontario Landlord and Tenant Board or divisional court;
- to relevant agencies or next of kin in case of emergency;
- to credit bureaus and other businesses that provide credit or rental history information about you;
- to a third party in connection with the potential or actual sale, reorganization, merger, consolidation or disposition of the business of the City of Kawartha Lakes and/or the individual Housing Provider and;
- any relevant agencies regarding physical or mental health & financial assistance.

This consent is given under the provisions of the *Personal Information Protection and Electronic Document Act*. This consent is valid until revoked in writing. A Tenant may, at any time, request from the Landlord's Privacy Officer its complete Privacy Policy, and may request that the Privacy Officer provide information about the data collected and retained with respect to the Tenant or prospective Tenant, and may also obtain a Privacy Complaint Form for the purpose of resolving disputes with respect to the use of said information.

Consent

I authorize and agree that the City of Kawartha Lakes and/or the individual Housing Provider may collect, use and disclose the personal information that I have provided in this form and its attachments as described above. I understand and acknowledge that, in addition to the foregoing, the City of Kawartha Lakes and/or the individual Housing Provider will also collect, use and disclose my personal information as required or permitted by law.

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____

Signature _____ Date _____

To be signed by all household members living in the unit who are sixteen years or older